



Fort Benning Veterinary Center
Phone: 706-545-1127/4444 fax: 706-545-5690
Welcome Packet and Policy



The Ft. Benning VETCEN is a full-service veterinary hospital, offering routine veterinary services, routine surgery, radiology, and advanced surgeries when time permits. **The clinic is not available for after-hours emergencies.** Please refer to a local off-base veterinarian (see attached listing).

Fort Benning VETCEN Business Hours:

Monday, Tuesday, Wednesday, 1st Thursday, and Friday 0800-1600
2nd, 3rd, and 4th, Thursday 0800-1200

Pets are seen by appointment only

Closed federal holidays and last business day of the month for inventory

Requirements:

Registration: Pets that reside on-post must be registered at the clinic. Registration consists of maintaining a current medical record and a valid vaccinations, HWT, and fecal (cats and dogs). If vaccines are given to your pet off-base, please bring documentation to add to your clinic record. A rabies certificate and tag from the military clinic are issued each year the animal is vaccinated.

Vaccinations: The clinic offers 1 and 3 year vaccines to assist in smooth PCS processes. A Bordetella/ Parainfluenza (Kennel Cough) vaccination is usually required for dogs being boarded and/or groomed. It is good for six months to one year depending on the requirements of the facility you select. It is clinic policy that your pet must have a valid rabies vaccination to be seen at this facility. If you cannot provide a valid rabies certificate at time of appointment your pet will be re-vaccinated at your expense (provided the animal is deemed healthy for vaccines).

Pet Control: Loose pets may be seen as a safety hazard. Leashes or carriers are required while on post, including while in the clinic. Military Police may take your pet to the stray facility if found running loose.

Pet Waste: Please be considerate and clean up after your pet during walks. Bags are normally provided in yard.

Pet Ownership is considered a privilege in government housing. If your pet is seen as a nuisance or threat to other residents or animals, the privilege may be revoked. A maximum of two pets is authorized in government housing. Please refer to the Fort Benning Housing Regulation for more information.

Commercial breeding is not endorsed by the military and is prohibited in government housing under AR40-905 Chapter 3, Paragraph i., Army VTFs are prohibited from providing medical care in support of breeding for profit.

Pet abandonment is prohibited per military regulation and is a crime. If you are unable to find a new home for your pet, please make arrangements with the local Animal Shelter (This usually involves a fee. **If you find a new home for your pet with another military member, pass along your pet's records with a letter stating you are signing ownership to the new owner. VTF staff has a template letter for placement in the pet's record.**

If a pet sitter is watching your pet, please let us know if they are authorized to bring your pet the clinic. In order to utilize the clinic, they must be enrolled in DEERS and possess a valid ID card.

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Appointment late and no-show policy: We try to provide wellness and sick call appointments weekly. Due to other missions appointment availability may be low. In order to help minimize lost time we ask that if you need to cancel an appointment, please do so 24-48 hours in advance. Less than 24 hours will result in a "NO-SHOW". We currently have a 40%+ no-show rate, which means fewer appointments are available for clients that really need them and staff hours are not maximized.

- You are considered a no-show if you are more than 5 minutes late to your scheduled appointment time (most of our appointments are scheduled for 20 minutes).
- Late arrivals may be seen if time permits, other patrons who were on time will be seen first.
- Two or more no-shows in a year may result in clinic privileges being revoked for 6 months or more.
- Two or more no-shows in a year may result in your command being informed and must schedule future appointments in person.
- One or more missed surgical procedure appointments in a year, may result in your command being informed and clinic surgical privileges being revoked.

Children can be easily injured in the clinic environment. Hazards include but not limited to: animal bites, scratches, zoonotic disease agents, exposure to chemicals, and sharp objects not kept at child safe height. If it is possible please arrange childcare. If children are not kept in control, you may be asked to reschedule your appointment for the safety of everyone involved.

Cellphone use is prohibited during your appointment unless authorized by the veterinarian. We try to keep to a schedule and ensure timely service to everyone; you may miss important information about your pet if you are distracted by third party conversations.

Responsible party of animal(s) must be a least 18 years of age.

I _____ Have read, understand, and will abide by above stated policies.

Signature _____

Date _____

Recommendations:

Fleas and Ticks: Fleas and Ticks are very prevalent in this area. They can infest pets that spend very little time outside. We recommend dogs and outdoor cats be treated monthly with a flea and tick preventative or use a Seresto® collar. Please ask our staff for details.

Heartworm: Heartworm disease is also very prevalent here. Have your pet tested yearly as well as keep them on Heartworm Prevention monthly. Heartworm disease is very expensive to treat and can cause lasting health problems if not caught early enough.

Client education handouts for puppy and kitten training, vaccinations, feline and canine diseases, boarding and grooming facilities, and PCSing are available at the Fort Benning Veterinary Center.

FT BENNING VETERINARY CENTER

PET REGISTRATION FORM				
SECTION 1: (YELLOW FIELDS MUST BE COMPLETELY FILLED OUT)				
Sponsor's Name (Last, First):		Home Address		
Home Phone:		Work Phone (DSN and/or CIV):		Cell Phone:
Email Address (Personal):		Email Address (Full Work: xxx.x.xxx.mil@mail.mil):		
Spouse's Name and Number:		Sponsor's Employer (Unit):		
Sponsor's Employer (Phone):		Sponsor's Employer (Supervisor/1SG):		
Branch (AF, ARMY, DOD, etc.):	Status:	Rank:	Housing:	Last Duty Station:
	Active Duty / Civilian		ON POST / OFF POST	
Vaccine Reminders: Would you like to receive reminders for expiring vaccines by phone or by email? <input type="checkbox"/> Phone <input type="checkbox"/> Email				
SECTION 2: Pet Information				
PATIENT #1				
Name:		Species (circle one):	Breed:	Mixed:
		Canine / Feline / Other		<input type="checkbox"/> Yes <input type="checkbox"/> No
Sex:		Color(s):		Date of Birth (MM/DD/YYYY)
<input type="checkbox"/> Male <input type="checkbox"/> Male/Neutered <input type="checkbox"/> Female <input type="checkbox"/> Female/Spayed				<input type="checkbox"/> Approx
PATIENT #2				
Name:		Species (circle one):	Breed:	Mixed:
		Canine / Feline / Other		<input type="checkbox"/> Yes <input type="checkbox"/> No
Sex:		Color(s):		Date of Birth (MM/DD/YYYY)
<input type="checkbox"/> Male <input type="checkbox"/> Male/Neutered <input type="checkbox"/> Female <input type="checkbox"/> Female/Spayed				<input type="checkbox"/> Approx
Signature: The above information is true to the best of my knowledge. I understand that I am financially responsible for any balance incurred for services rendered. In the event that I have an outstanding balance I understand that Fort Benning Veterinary Treatment Facility may contact the command.				
<i>Signature</i>				<i>Date</i>