



**DIRECTORATE OF FAMILY AND MORALE, WELFARE AND RECREATION (DFMWR)**  
**RECREATIONAL SHOOTING COMPLEX (RSC)**

**OVERVIEW**

This safety plan has been established to ensure the safety of those individuals who use this facility and the community at large. The rules and regulations in this document are to ensure the continuity of this facility and the continued safety of users and neighbors of this facility. The use of the DFMWR RSC is a privilege, and the use of firearms is an inherently dangerous activity. Your activities and actions must always be conducted in a manner that is consistent to safeguard yourself and others against harm or injury, and property against damage or destruction. The rules in this safety plan shall be adhered to in order to protect the lives and safety of all, and preserve your privilege.

Failure to follow the rules in this safety plan may result in temporary or permanent suspension of your use of the range. The RSC Range Safety Officers (RSOs) have the authority to take immediate action to suspend range privileges of users found violating the safety rules pending action by DFMWR.

**Administrative Range Rules**

1. Basic rules of conduct when on the firing line:
  1. The gun is always considered loaded.
  2. Never allow your muzzle to point at anything you are not willing to shoot.
  3. Keep your finger off the trigger until your sights are on the target.
  4. Be sure of your target and what is beyond your target.
2. All shooters and their guests must sign-in and sign-out at the RSC Range Office.
3. Members and guests are required to display a valid membership badge or guest badge while using the ranges. Members, guests or visitors who fail to identify themselves and display their badge when asked may be subject to permanent suspension or trespassing charges.
4. All firearms must be cleared and cased prior to entering the Range Office.
5. Children age 5 and below will not be allowed outside on the ranges at any time. Children age 5 and below will NOT be allowed to remain in vehicles on the ranges at any time. Children age 5 and below will be allowed in the Pro Shop and must be accompanied by an adult parent or guardian.
  1. All minors 17 years or younger will be accompanied by a parent or guardian who is a member. While the minor is firing or handling a firearm, the parent or guardian must remain within the immediate area and is not permitted to fire or handle another firearm.
6. Intoxicants and horseplay are prohibited.
7. No profane or abusive language.
8. Shoes and shirt must be worn.
9. Members or authorized patrons that are sponsoring guests are personally responsible for their guest and his/her actions. This includes making the guest aware of all range rules and regulations before he/she uses the range facilities.
10. Any designated Range Safety Officer (RSO)/Safety is in control of the range. All directives from that person or their representatives must be followed immediately. Appeals of the directives may be brought to the Recreational Shooting Complex Range Manager, but the directive must be followed at the time it is given unless doing so would endanger the safety of people on the range.
11. Unleashed pets are not allowed in the range area. Wild animals that may enter the range area shall be run off, not shot at. If a wild animal enters the range area, a cease-fire shall be called until the animal leaves.
12. Changes in hours or holidays will be posted as soon as possible.
13. Cooking or grilling is permitted in approved areas on the range complex.

Initials: \_\_\_\_\_



14. Every member using the ranges is responsible for ensuring the rules are followed. Report violations of range rules and/or unsafe circumstances to a RSO. The RSC and the RSO shall maintain the confidentiality of the person making the report.
15. The RSO shall be notified whenever 911 or emergency response personnel are called to the RSC for any incident requiring medical attention, even after the fact.
16. DFMWR may change, amended, or rescinded any rule at any time in order to maintain a safe shooting environment for shooters and the community.
17. Adverse weather procedures (if the post warning system (Giant Voice) is activated indicating impending weather hazards, lightning, or FPCON conditions the following actions are mandatory):
  1. If "Thunderstorms within 10NM observed" advisory or a "Lightning Watch" is reported, shooters must take precautionary steps to prepare for a "Lightning Warning". Shooters may resume normal activities during this time, but must be prepared to terminate activities immediately if a "Lightning Warning" is announced.
  2. If "Lightning Warning" is sounded, shooters will cease-fire, clear all firearms, and evacuate the ranges immediately. Shooters must seek shelter in either a building or vehicle until 30 minutes has passed with no lightning.
18. Pre-Fire:
  1. The RSO will open the range or the facility manager IAW with the current MCoE Range policy.
  2. RSO will raise the red range warning flag.
  3. OIC will contact range control to open the range.
  4. Prior to live-fire operations, all shooters must sign in.
  5. Hearing protection will be worn at all times when the range is HOT.
  6. Eye protection with side or temple protection is strongly recommended.
  7. The RSO assumes the responsibility of calling ALL range commands. Club-certified RSOs can also act as RSOs, if appointed.
  8. Range commands are posted next to each firing lane.
  9. Indicators must be installed IN THE CHAMBER before the line is declared "COLD".
  10. The RSO will double check every firearm for compliance with this SOP prior to calling the line "COLD".
  11. Club-certified RSOs may assist with the conduct of the firing line from any position on the firing line, if appointed by the RSO.
19. Firing commands (the following range commands normally used for conducting routine live-fire operations):
  1. **"PREPARE FOR LIVE FIRE"**
    1. Everyone must visually clear the impact.
    2. Ensure eye and ear protection is in place.
  2. **"ALL READY ON THE FIRING LINE"**
  3. **"THE LINE IS HOT"**
    1. Shooters may move forward of the yellow line, but not off the pad.
    2. Shooters may handle firearms and fire.
  4. **"CEASE FIRE"**
    1. All firing will stop immediately (anyone can call this command). Await further instructions from the RSO.
  5. **"UNLOAD AND SAFE ALL GUNS"**
    1. Safety selector: ENGAGED
    2. Magazines: REMOVED/EMPTY
    3. Chamber: EMPTY/CLEAR
    4. Actions/cylinders: OPEN (actions that do not lock open by factory design, must be blocked open or out of battery with an ECI or similar device)
    5. Black powder firearms: DISCHARGED/EMPTY
    6. Empty Chamber Indicators (ECI): installed

Initials: \_\_\_\_\_



1. If an ECI cannot be inserted in the chamber of any firearm, it will instead be placed in a position to restrict operation of the firearm (e.g. in the open loading gate of SA revolvers or nipple port of most black powder firearms, if possible).
  2. Also in lieu of the ECI, a barrel dowel with flag may be inserted.
  7. If a malfunction occurs that will not allow a firearm to be cleared, it must be trained in a safe direction at all times and considered "HOT" until it can be cleared.
    1. At no time will anyone walk in front of an un-cleared firearm nor will it be pointed at anyone.
    2. If all attempts to clear the firearm fail, contact RSO support.
  6. **"THE LINE IS COLD"**
    1. All personnel are behind the yellow line
  7. **"SHOOTERS ARE CLEARED DOWN RANGE"**
    1. Shooters may proceed down range at this time.
20. Post-fire range cleaning:
1. Before leaving the RSC, all shooters must pick up their spent casings and remove targets from the target stands.
  2. Spent cartridge cases may be placed in the spent casing cans located on each range.
  3. Spent cartridge cases placed in the cans become club property.
  4. Do not place live ammunition in the spent casing cans.
  5. Dud ammunition may be placed in the marked/locked red cans located on each range. RSC staff will ensure proper disposal of "dud" ammunition on an "as required" basis.
  6. Shooters wishing to dispose of used targets may discard them in the dumpster located next to the latrine.
  7. Ensure firearms are cased before they are taken behind the yellow line. .
  8. **ALL MEMBERS MUST SIGN OUT WHEN THEY LEAVE THE FACILITY.**

### RIFLE AND PISTOL RANGE RULES

1. This range is not authorized for full automatic fire, .50 cal or larger, tracer/incendiary/high explosive ammunition or firing from in front of the benches. Clay pigeon hand throwers are not allowed.
2. Firearms must be unloaded with the breech or action open when on the range and not firing, or while persons are down range. Do not handle firearms while people are down range.
3. All shooters are required to wear an orange vest or shirt when proceeding forward of the firing line.
4. Weapons will remain cased at all times when not on the firing line unless cleaning the weapon in a designated area.
5. Shooting is prohibited except during officially supervised hours.
6. Shoot at approved targets only. Targets must be made of paper, cardboard or plastic which may be affixed to the cardboard or plastic "E" type silhouettes provided by the Range Office. Unauthorized targets include, but are not limited to, milk jugs, cans, bottles, cement blocks or old computers. Steel reactive targets are not permitted unless approved by Range Control.
7. The RSO has the authority to evict anyone from the shooting range for any violation of these rules without refund.
8. Suggested shooting intervals are 10 shots or approximately 5 minutes and is at the discretion of the firing line patrons and RSO.
9. Shoot only from the firing line, and respect the rights of others.
10. Notify the RSO if your firearm has a malfunction or if you need assistance.
11. No holsters allowed at the range unless worn by a law enforcement officer or participating in a supervised event.
12. Know how the firearm operates.
13. Be sure your firearm and ammunition are compatible.

Initials: \_\_\_\_\_



### **SKEET AND TRAP RANGE RULES**

1. Firearms must be unloaded with the breech or action open when brought on the range, or while persons are down range.
2. Keep the action open and the firearm unloaded until ready to use.
3. Shoot only from the firing points and respect the rights of others.
4. Shooting is prohibited except during officially supervised hours.
5. Shoot at approved targets only.
6. Two rounds may be loaded for each shooting station.
7. Shot sizes allowed are 7 1/2 to 9 shot.
8. Squads are limited to five shooters. There will be no exceptions.
9. No new skeet/trap rounds will be started 30 minutes prior to the fields being closed.
10. Notify the RSO if your firearm has a malfunction or if you need assistance.
11. Any complaints should be directed to the RSO or OIC/Manager.
12. Know how your gun operates.
13. If the shooter(s) wishes to shoot more rounds but do not have any more tickets, the shooter(s) may purchase more rounds at the Range Office or from the RSO.
14. If anyone notices a violation of any of the above rules, they are responsible for calling a CEASE FIRE and notifying the RSO.

**By signing this application I declare that I have read and understand all rules and have filled out the JAG approved Waiver and Hold Harmless Agreement.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Initials: \_\_\_\_\_